



6/26/20

To our valued customers,

We hope this message continues to find you and your loved ones safe and well. We wanted to take a moment to share with you the precautions we are taking to protect our customers, our employees and our community during the COVID-19 pandemic.

As of early June our employees are back in our offices continuing to serve you daily. What you may now notice is the presence of signs at the doors or around the offices and red tape on the floors as reminders for social-distancing. Waiting areas have been spread out and chairs removed where needed. Hand sanitizers have been placed at various spots for your convenience. We have implemented daily cleaning and sanitizing practices to ensure our office is safe and high traffic areas are wiped down frequently.

As we try to limit your potential for exposure and protect our employees from potential exposure we ask that you do not enter any of our offices if you are ill or have any virus symptoms as described by the CDC pertaining to COVID-19.

We also encourage you to use the many options AgMark LLC provides to continue to do business during this busy time:

- Phone - We are always available by phone @ 888-848-9979
  - If you must come to our offices, we encourage you to call ahead to make arrangements
- Email – we can be reached for accounting needs at [customerservice@agmarkllc.com](mailto:customerservice@agmarkllc.com). We can also email any documents you need including Proof of Yield reports.
- App – Download the AGMARK APP to check tickets, see contract balances, view settlements, receive important notifications, view cash bids and much more. Visit the Apple Store or Google Play store to download
- Curbside – we can meet you at the curb to deliver a check or pick up paperwork from you
- ACH – your funds are deposited in to your bank the next day, we will mail or email supporting documents to you.
- Mail – as always, we can mail you a check, settlement sheet, proof of yield or any other documentation needed
- Office Visits – If you do find it necessary to meet with one of our team members in the office we are limiting office visits to 10 minutes or less.

Most importantly, we are here to help support your business. You can continue to rely on the same level of service and experience you have come to expect from your AgMark team. Should you have any questions you can contact us at 888-848-9979.

Let's work together to keep our teams and communities healthy and embrace living in a time where digital resources make it possible to do business with limited contact. We wish good health to you and those around you.

---

785-738-9641

*Administrative Office*

AgMark LLC

118 W Main

PO Box 444

Beloit, KS 67420-0444

[www.agmarkllc.com](http://www.agmarkllc.com)